

**Document: EMCDDA/22/12**

**EMCDDA budget for 2013**

**Summary**

The proposed EMCDDA budget for 2013 takes into consideration the 2007–13 reference budget framework for the EU annual subsidy to the EMCDDA, in accordance with the latest information available on the relevant financial programming of the European Commission.

The proposed budget reflects some necessary adjustments compared to the EMCDDA 2013 preliminary draft budget (PDB), in order to take into account some changes in the conditions that were assumed at the time the PDB was adopted in December 2011.

In this context, the proposed budget provides the resources needed to enable the EMCDDA to ensure the implementation of its 2013 work programme (see document EMCDDA/24/12), in accordance with its recast founding regulation and its three-year strategy and work programme for 2013–15.

With regard to the above, the EMCDDA 2013 budget enters the following appropriations as main revenue:

- EUR 15 550 000 to be provided by the EU 2013 subsidy to the EMCDDA;
- EUR 407 482 to be provided by Norway for its participation in the EMCDDA.

Furthermore, the proposed 2013 budget enters into its revenue EUR 100 000 for Turkey's contribution in 2013 (amount required in the agreement for the first year of participation and assuming that this agreement will enter into force on 1 January 2013).

The European Commission has decided to award the EMCDDA EUR 900 000 under the IPA programme to implement a project for technical assistance aimed at preparing IPA beneficiaries for their participation in the EMCDDA (the so-called IPA 4 project) during the 2012–14 period. Pursuant to this decision and according to the relevant financing agreement, the EMCDDA 2013 budget enters EUR 350 000 as assigned appropriations for the execution of this project in 2013 (second year of execution).

**Decision**

The Management Board adopts the proposed EMCDDA 2013 budget in accordance with Article 14(8) of the EMCDDA founding regulation.

## **1. Background and introduction**

In December 2011, the Management Board (MB) adopted the EMCDDA preliminary draft budget (PDB) for 2013. This PDB entered EUR 16 100 000 as revenue to be provided by the EU subsidy to the EMCDDA for 2013.

In March 2012, within the context of the EU draft budget, the European Commission (EC) proposed EUR 15 550 000 for the EU subsidy to the EMCDDA 2013 budget (EUR 15 397 000 from appropriations to be charged to the EU 2013 budget and EUR 103 000 from available surplus of the EU subsidy to the EMCDDA, resulting from previous financial years).

In its position on the EU 2013 draft budget, the Council considered that the amount proposed by the EC should be further reduced by EUR 170 919. In this context the Council considered also that in 2013 the EMCDDA's establishment plan should be reduced by one AD 8 post for temporary staff. Pursuant to the latest available information, in its reading of the EU 2013 draft budget the European Parliament expressed a favourable position on the aforementioned EC proposal.

Without prejudice to the possible outcome of the EU 2013 budget procedure, it is assumed that the 2013 EU subsidy to the EMCDDA will correspond to the amount proposed by the Commission.

The agreement between the EU and Turkey for the participation of the latter in the EMCDDA's activities was ratified by both parties, but it has not yet entered into force, as the necessary notification process has not been completed. It is assumed that this process will be completed by January 2013 and that 2013 will be the first year of Turkey's participation. The amount entered for Turkey's 2013 budget contribution is consistent with this assumption. Furthermore it is assumed that Croatia will not contribute to the 2013 EMCDDA budget, given that its accession to the European Union should be effective from 1 July 2013.

These assumptions entail a reduction in the revenue assumed and entered in the EMCDDA 2013 PDB, as adopted by the Management Board in December 2011.

Finally, the proposed 2013 budget takes into account that no information is available at present about possible supplementary appropriations to be provided by the EU budget in 2013 to cope with the impact of the forthcoming accession of Croatia.

With regard to the above, the proposed EMCDDA 2013 budget reflects some necessary adjustments compared to the adopted EMCDDA 2013 PDB.

## **2. Key features of the EMCDDA budget for 2013**

The proposed EMCDDA budget for 2013 takes into consideration the 2007–13 reference budget framework for the EU annual subsidy to the EMCDDA, in accordance with the latest available information on the relevant financial programming of the European Commission.

In this context, the proposed budget provides the resources needed to enable the EMCDDA to ensure the implementation of its 2013 work programme (see document EMCDDA/24/12), in accordance with its recast founding regulation and its three-year strategy and work programme for 2013–15.

With regard to the above, the EMCDDA 2013 budget enters the following appropriations as main revenue:

- EUR 15 550 000 to be provided by the EU 2013 subsidy to the EMCDDA;
- EUR 407 482 to be provided by Norway for its participation into the EMCDDA.

Furthermore, the proposed budget for 2013 enters into its revenue EUR 100 000 for Turkey's contribution in 2013 (amount required in the relevant agreement for the first year of participation and assuming that this agreement will enter into force on 1 January 2013).

The European Commission has decided to award the EMCDDA a financing of EUR 900 000 under the IPA programme to implement a project for technical assistance aimed at preparing IPA beneficiaries for their participation in the EMCDDA (the so-called IPA 4 project) during the 2012–14 period. Pursuant to this decision and according to the relevant financing agreement, the EMCDDA 2013 budget enters EUR 350 000 as assigned appropriations for the execution of this project in 2013. The

remaining amount of the financing (EUR 200 000) will be entered as assigned revenue in the EMCDDA budget for 2014.

In more detail, the 2013 budget should allow the EMCDDA to:

#### Under budget Title 1

- Cover the salary costs for all staff in post and the supplementary expenditure needed to meet usual estimated adjustments required in 2013, in accordance with the applicable Staff regulations (automatic staff progression to the next step; annual adjustment of staff remuneration decided by the Council of the EU on the basis of changes in the cost of living; estimated staff promotions in accordance with the rates indicated in the EMCDDA's Staff policy plan). This includes the expenditure required to cope with the estimated cumulative impact of the 2011 and 2012 adjustment of staff remuneration, which depends on the ruling of the EU Court of Justice on the pending case (expected for early 2013);
- Fully deploy the establishment plan authorised under the previous annual budget, no additional posts being requested.

#### Under budget Title 2

- Meet the estimated costs of the administrative and IT support services and supplies required for the management and functioning of the EMCDDA's premises and infrastructure, pursuant to the conditions resulting from the contract in force for the lease of these premises. In particular, the appropriations entered in Title 2 will enable the EMCDDA to comply with the relevant budgetary and legal commitments, taking into account the automatic revision of prices, as entailed by the estimated variation of the inflation rate and the legal indexation of the rent to be paid for the lease of the EMCDDA's premises. Any possible investment in this area will be considerably reduced to cover just the minimum essential needs. Furthermore, it is assumed that the areas in the Relogio building (Palacete) that were previously occupied by the Jacques Delors Information Centre will be sub-leased in 2013 and that the tenant will bear his share of utility costs. Finally, no supplementary appropriations are expected at this stage from the selling or leasing of the Santa Apolónia building, taking into account the current situation and the negative outlook for the real estate market.

#### Under budget Title 3

- Ensure the execution of planned operational activities and projects to implement the proposed EMCDDA 2013 work programme, in accordance with the adopted EMCDDA strategy and work programme for 2013–15. In this context, a serious effort has been made to deal with the expected 2013 budget constraints, in particular via a considerable reduction to the expenditure for technical meetings, missions and publications, taking into account for the latter the revised approach for producing and publishing the EMCDDA Annual report.
- Ensure the EMCDDA's 2013 co-financing to the Reitox national focal points (NFP), by earmarking the total amount of appropriations which were earmarked in 2012. In this context, it is assumed that there will be no annual indexation (2 %) and that the total amount will include also the appropriations required for the pro-rata co-financing to the Croatian NFP as from 1 July 2013. Pursuant to the existing Reitox co-financing system, which provides for an equal maximum amount of EMCDDA co-financing for each NFP, this situation will entail a slight reduction of this maximum amount per NFP.  
In line with the technical solution implemented since 2010, the proposed 2013 budget enters in the relevant budget line (3151) 95 % of the possible total amount of the appropriations at stake.. The remaining 5 % has been earmarked under title 3 for other activities aimed at implementing the EMCDDA's work programme (publications, translation and dissemination, technical meetings, studies). If at a later stage it is necessary to commit these remaining appropriations in order to cope with the actual requests presented for the 2013 Reitox grant, they will be entered into the relevant line (3151) by means of budget transfer.

### **3. Key figures of the EMCDDA 2013 budget (revenue in EUR)**

EU subsidy to the EMCDDA	15 550 000
Budgetary contribution by Norway	407 482
Budgetary contribution by Turkey for its participation in the EMCDDA	100 000
Budgetary contribution by Croatia for its participation in the EMCDDA	p.m.
Income from sale of the EMCDDA's 'Mascarenhas' building	p.m.
<b>TOTAL</b>	<b>16 057 482</b>
Assigned appropriations	
IPA4 project (2nd year of execution)	350 000

## Annexes

- Annex 1: Summary of revenue and expenditure
- Annex 2: Detailed expenditure
- Annex 3: Establishment plan

# ANNEX 1

## SUMMARY OF REVENUE AND EXPENDITURE (EUR)

### REVENUE

TITLE	HEADING	2011 APPROPRIATIONS (after AB/01/11)	2012 APPROPRIATIONS	2013 APPROPRIATIONS	2013 APPROPRIATIONS
		COMMITMENTS and PAYMENTS	COMMITMENTS and PAYMENTS	COMMITMENTS	PAYMENTS
TITLE 1	EC SUBSIDY	15 400 000	15 550 920	15 550 000	15 550 000
	Chapter 1 EC regular subsidy EC subsidy for new premises Chapter 2 EC special funding for specific projects: IPA3 IPA4	400 000	350 000	350 000	350 000
TITLE 2	OTHER FUNDING				
	Chapter 1 Norway's contribution	411 217	414 789	407 482	407 482
	Chapter 2 Pre-accession contributions from candidate countries: Turkey Croatia	p.m. p.m.	50 000 50 000	100 000 p.m.	100 000 p.m.
	Chapter 3 Income from sale of current EMCDDA premises	p.m.	p.m.	p.m.	p.m.
TITLE 3	REVENUE FOR SERVICES RENDERED AGAINST PAYMENT	p.m.	p.m.	p.m.	p.m.
TOTAL REVENUES - EMC IPA3 IPA4		15 811 217 400 000	16 065 709 350 000	16 057 482 350 000	16 057 482 350 000

**ANNEX 1 (CONTINUED)**

**EXPENDITURE**

TITLE	HEADING	2011 APPROPRIATIONS (after AB/01/11)	2012 APPROPRIATIONS	2013 APPROPRIATIONS	
		COMMITMENTS and PAYMENTS	COMMITMENTS and PAYMENTS	COMMITMENTS	PAYMENTS
TITLE 1	EXPENDITURE RELATING TO PERSONS WORKING WITH THE EMCDDA	EMC – 8 714 611 IPA3 – 91 000	EMC – 8 802 500 IPA4 – 94 500	EMC – 9 537 228 IPA4 – 94 500	EMC – 9 537 228 IPA4 – 94 500
TITLE 2	EXPENDITURE FOR SUPPORT ACTIVITIES	EMC – 2 404 997 IPA3 – 1 500	EMC – 2 491 791 IPA4 – 500	EMC – 2 198 238 IPA4 – 250	EMC – 2 198 238 IPA4 – 250
TITLE 3	EXPENDITURE FOR OPERATIONAL ACTIVITIES AND PROJECTS	EMC – 4 691 609 IPA3 – 307 500	EMC – 4 771 418 IPA4 – 255 000	EMC – 4 322 017 IPA4 – 255 250	EMC – 4 322 017 IPA4 – 255 250
TITLE 4	EXPENDITURE FOR IMPLEMENTING SPECIAL PROJECTS	p.m.	p.m.	p.m.	p.m.
TOTAL EXPENDITURE		EMC – 15 811 217 IPA3 – 400 000	EMC – 16 065 709 IPA4 – 350 000	EMC – 16 057 482 IPA4 – 350 000	EMC – 16 057 482 IPA4 – 350 000

## ANNEX 2:

## Detailed expenditure

## Commitment and payment appropriations in EUR

						2011 BUDGET - Final		2012 BUDGET - as initially adopted		2013 BUDGET	
						COMMITMENTS AND PAYMENT APPROPRIATIONS	COMMITMENTS AND PAYMENT APPROPRIATIONS	COMMITMENTS AND PAYMENT APPROPRIATIONS	COMMITMENTS AND PAYMENT APPROPRIATIONS	COMMITMENTS AND PAYMENT APPROPRIATIONS	COMMITMENTS AND PAYMENT APPROPRIATIONS
	T I T L E	C H A P T E R	A R T I C L E	I T E M	HEADING	2011 BUDGET (27 MS + Norway + Turkey + Croatia)	2011 BUDGET (27 MS) EC subsidy	2012 BUDGET (27 MS + Norway + Turkey + Croatia)	2012 BUDGET (27 MS) EC subsidy	2013 BUDGET (28 MS + Norway + Turkey + Croatia)	2013 BUDGET (28 MS) EC subsidy
EMC	1				EXPENDITURE RELATING TO PERSONS WORKING WITH THE EMCDDA						
EMC		11			EXPENDITURE FOR STAFF IN ACTIVE EMPLOYMENT						
EMC			111		Salaries and allowances for temporary and permanent staff						
EMC				1111	Salaries for temporary and permanent staff	5,853,220	5,803,220	6,276,476	6,203,656	6,952,278.76	6,895,745.06
EMC				1112	Family allowances for temporary and permanent staff	871,380	808,380	1,024,400	1,013,167	1,133,260.00	1,100,000.00
EMC				1113	Expatriation and foreign residence allowances for temporary and permanent staff	770,300	738,708	861,300	792,000	884,790.00	870,000.00
EMC				1114	Fixed allowances for temporary and perman	15,000	15,000	15,296	15,296	14,000.00	14,000.00
EMC				1115	Birth and death grants for temporary and permanent staff	1,000	1,000	1,020	1,020	1,550.00	1,550.00
EMC				1116	Annual travel costs for temporary and permanent staff	239,200	230,000	243,912	243,912	225,000.00	225,000.00
EMC				1117	Allowances and expenses on entering and leaving service (travel, installation, resettlement and transfer, removal, temporary daily subsistence allowance) for temporary and permanent staff	30,000	30,000	30,591	30,591	70,000.00	70,000.00
EMC					Total article	7,780,100	7,626,308	8,452,995	8,299,642	9,280,878.76	9,176,295.06
EMC			112		Salaries and allowances for auxiliary staff						
EMC				1121	Salaries and allowances for auxiliary staff	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.
EMC					Total article	0	0	0	0	0.00	0.00
EMC			113		Salaries and allowances for local staff						
EMC				1131	Salaries and allowances for local staff	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.

	T I T L E	C H A P T E R	A R T I C L E	I T E M	HEADING	2011 BUDGET (27 MS + Norway + Turkey + Croatia)	2011 BUDGET (27 MS) EC subsidy	2012 BUDGET (27 MS + Norway + Turkey + Croatia)	2012 BUDGET (27 MS) EC subsidy	2013 BUDGET (28 MS + Norway + Turkey + Croatia)	2013 BUDGET (28 MS) EC subsidy
EMC					<b>Total article</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>
EMC			114		<b>Salaries and allowances for contractual agents</b>						
EMC				1141	Salaries and allowances for contractual agents	910,220	900,380	928,152	928,152	1,026,068.00	1,000,000.00
EMC					<b>Total article</b>	<b>910,220</b>	<b>900,380</b>	<b>928,152</b>	<b>928,152</b>	<b>1,026,068.00</b>	<b>1,000,000.00</b>
EMC			115		<b>Expenditure for other agents</b>						
EMC				1151	National and international officials and staff from private sector temporarily assigned to EMCDDA	48,000	48,000	48,946	48,946	47,800.00	47,800.00
EMC				1152	EMCDDA staff temporarily assigned to other bodies (national civil services, international organisation, public or private institutions or undertakings)	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.
EMC				1153	Agency staff	25,000	25,000	14,850	14,850	25,000.00	20,000.00
EMC				1154	Stagiaires	47,950	36,450	35,000	35,000	54,000.00	50,000.00
EMC					<b>Total article</b>	<b>120,950</b>	<b>109,450</b>	<b>98,796</b>	<b>98,796</b>	<b>126,800.00</b>	<b>117,800.00</b>
EMC			116		<b>Social security system</b>						
EMC				1161	Insurance against sickness	195,341	193,000	217,800	217,800	226,994.40	226,994.40
EMC				1162	Insurance against accidents and occupational disease	40,000	40,000	45,540	45,540	37,832.40	37,832.40
EMC				1163	Unemployment insurance for temporary staff	63,000	63,000	70,290	70,290	72,003.60	72,003.60
EMC				1164	Establishment or maintenance of pension rights for temporary and permanent staff	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.
EMC					<b>Total article</b>	<b>298,341</b>	<b>296,000</b>	<b>333,630</b>	<b>333,630</b>	<b>336,830.40</b>	<b>336,830.40</b>
EMC			117		<b>Appropriations to cover adjustments to the remuneration of officials and other staff</b>						
EMC				1171	Weightings	-500,000	-500,000	-1,105,573	-1,105,573	-1,294,549.31	-1,294,549.31
EMC				1172	Provisional appropriation	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.
EMC					<b>Total article</b>	<b>-500,000</b>	<b>-500,000</b>	<b>-1,105,573</b>	<b>-1,105,573</b>	<b>-1,294,549.31</b>	<b>-1,294,549.31</b>
EMC			118		<b>Recruitment procedure</b>						
EMC				1181	Recruitment	10,000	25,000	15,000	15,000	11,200.00	10,000.00
EMC					<b>Total article</b>	<b>10,000</b>	<b>25,000</b>	<b>15,000</b>	<b>15,000</b>	<b>11,200.00</b>	<b>10,000.00</b>
EMC			119		<b>Training, retraining and information for staff</b>						
EMC				1191	Training	95,000	36,649	79,500	79,500	50,000.00	35,000.00
EMC					<b>Total article</b>	<b>95,000</b>	<b>36,649</b>	<b>79,500</b>	<b>79,500</b>	<b>50,000.00</b>	<b>35,000.00</b>
EMC					<b>TOTAL CHAPTER</b>	<b>8,714,611</b>	<b>8,493,787</b>	<b>8,802,500</b>	<b>8,649,147</b>	<b>9,537,227.85</b>	<b>9,381,376.15</b>
EMC		12			<b>PENSIONS AND SEVERANCE GRANTS</b>						
EMC			121		<b>Pensions and severance grants</b>						
EMC				1211	Pensions and severance grants	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.
EMC					<b>Total article</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>
EMC					<b>TOTAL TITLE 1</b>	<b>8,714,611</b>	<b>8,493,787</b>	<b>8,802,500</b>	<b>8,649,147</b>	<b>9,537,227.85</b>	<b>9,381,376.15</b>
IPA4	1				<b>EXPENDITURE RELATING TO PERSONS WORKING WITH THE EMCDDA</b>						



	T I T L E	C H A P T E R	A R T I C L E	I T E M	HEADING	2011 BUDGET (27 MS + Norway + Turkey + Croatia)	2011 BUDGET (27 MS) EC subsidy	2012 BUDGET (27 MS + Norway + Turkey + Croatia)	2012 BUDGET (27 MS) EC subsidy	2013 BUDGET (28 MS + Norway + Turkey + Croatia)	2013 BUDGET (28 MS) EC subsidy
IPA4		11			EXPENDITURE FOR STAFF IN ACTIVE EMPLOYMENT						
IPA4			114		Salaries and allowances for contractual agents						
IPA4				1141	Salaries and allowances for contractual agents			90,000		94,500.00	94,500.00
IPA4					Total article			90,000		94,500.00	94,500.00
IPA4			115		Expenditure for other agents						
IPA4				1151	National and international officials and staff from private sector temporarily assigned to EMCDDA			p.m.			
IPA4				1153	Agency staff			4,500			
IPA4					Total article			4,500		0.00	0.00
IPA4					TOTAL CHAPTER			94,500		94,500.00	94,500.00
IPA4					TOTAL TITLE 1 IPA4			94,500		94,500.00	94,500.00
EMC	2				EXPENDITURE FOR SUPPORT ACTIVITIES						
EMC		21			ADMINISTRATIVE AND LOGISTIC SUPPORT ACTIVITIES						
EMC			211		Investments in immovable property, rental of buildings and associated costs						
EMC				2111	Rent	889,500	889,500	916,000	857,797	955,196.63	955,196.63
EMC				2112	Water, gas, electricity and heating	105,000	105,000	140,000	140,000	136,000.00	136,000.00
EMC				2113	Cleaning and maintenance	181,779	180,500	179,000	179,000	175,100.00	175,100.00
EMC				2114	Security and surveillance of buildings	165,000	165,000	153,000	153,000	157,590.00	157,590.00
EMC				2115	Acquisition of immovable property	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.
EMC				2116	Construction of buildings	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.
EMC				2117	Other expenditure on buildings	119,678	119,678	40,000	40,000	30,000.00	30,000.00
EMC					Total article	1,460,957	1,459,678	1,428,000	1,369,797	1,453,886.63	1,453,886.63
EMC			212		Data processing						
EMC				2121	Computer centre operations	581,000	581,000	581,000	579,650	461,000.00	380,411.76
EMC					Total article	581,000	581,000	581,000	579,650	461,000.00	380,411.76
EMC			213		Movable property and associated costs						
EMC				2131	New purchases or replacement of technical equipment and installations	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.
EMC				2132	Maintenance, use, repair and hire of technical equipment and installations	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.
EMC				2133	New purchases or replacement of furniture	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.
EMC				2134	Maintenance, use, repair and hire of furniture	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.
EMC				2135	New purchases or replacement of vehicles	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.
EMC				2136	Maintenance, use, repair and hire of vehicles	7,360	7,360	6,600	6,600	6,000.00	6,000.00
EMC				2137	Library stocks, purchase of books and newspapers	50,000	50,000	50,000	50,000	37,000.00	37,000.00
EMC				2139	Stationery and office supplies	72,500	72,500	83,191	82,446	60,000.00	60,000.00

	T I T L E	C H A P T E R	A R T I C L E	I T E M	HEADING	2011 BUDGET (27 MS + Norway + Turkey + Croatia)	2011 BUDGET (27 MS) EC subsidy	2012 BUDGET (27 MS + Norway + Turkey + Croatia)	2012 BUDGET (27 MS) EC subsidy	2013 BUDGET (28 MS + Norway + Turkey + Croatia)	2013 BUDGET (28 MS) EC subsidy
EMC					Total article	129,860	129,860	139,791	139,046	103,000.00	103,000.00
EMC			214		Current administrative expenditure						
EMC				2141	Bank and other financial charges	7,500	7,500	7,725	7,725	5,500.00	5,500.00
EMC				2142	Damages/legal expenses	p.m.	p.m.	p.m.	p.m.	5,000.00	5,000.00
EMC				2143	Miscellaneous insurances	33,000	33,000	32,000	32,000	30,000.00	30,000.00
EMC				2144	Uniforms and working clothing	2,680	2,680	1,000	1,000	1,000.00	1,000.00
EMC				2145	Miscellaneous expenditure on meetings	22,500	22,500	150,000	77,210	p.m.	p.m.
EMC				2146	Internal removals and associated handling	1,500	1,500	1,545	1,545	1,000.00	1,000.00
EMC				2147	Postal and delivery charges	22,500	22,500	17,000	17,000	12,000.00	12,000.00
EMC				2148	Telephone, telegraph, telex, television	96,500	96,500	92,730	90,730	99,850.96	99,850.96
EMC				2149	Other current administrative expenditure	pm.	pm.	pm.	pm.	p.m.	p.m.
EMC					Total article	186,180	186,180	302,000	227,210	154,350.96	154,350.96
EMC			215		Sociomedical infrastructure and social welfare						
EMC				2151	Restaurants and canteens	20,000	20,000	17,100	17,100	12,000.00	12,000.00
EMC				2152	Social contacts between staff	17,000	17,000	13,600	13,600	9,000.00	9,000.00
EMC				2153	Early childhood centre and other 'crèches'	p.m.	p.m.	p.m.	p.m.	p.m.	p.m.
EMC				2154	Medical service	10,000	10,000	10,300	10,300	5,000.00	5,000.00
EMC					Total article	47,000	47,000	41,000	41,000	26,000.00	26,000.00
EMC					TOTAL CHAPTER	2,404,997	2,403,718	2,491,791	2,356,703	2,198,237.59	2,117,649.35
EMC					TOTAL TITLE 2	2,404,997	2,403,718	2,491,791	2,356,703	2,198,237.59	2,117,649.35
IPA4	2				EXPENDITURE FOR SUPPORT ACTIVITIES						
IPA4		21			ADMINISTRATIVE AND LOGISTIC SUPPORT ACTIVITIES						
IPA4			212		Data processing						
IPA4				2121	Computer centre operations			p.m.			
IPA4					Total article			0		0.00	0.00
IPA4			214		Current administrative expenditure						
IPA4				2141	Bank and other financial charges			500		250.00	250.00
IPA4					Total article			500		250.00	250.00
IPA4					TOTAL CHAPTER			500		250.00	250.00
IPA4					TOTAL TITLE 2 IPA4			500		250.00	250.00
EMC	3				EXPENDITURE FOR OPERATIONAL ACTIVITIES						
EMC		31			PROJECT-RELATED ACTIVITIES						
EMC			311		Publishing, translations and marketing dissemination						
EMC				3111	Publishing, translations and marketing dissemination	335,265	335,265	415,000	383,364	340,000.00	310,000.00
EMC					Total article	335,265	335,265	415,000	383,364	340,000.00	310,000.00
EMC			312		Translations						
EMC				3121	Translations	639,819	616,501	660,000	546,438	440,000.00	440,000.00
EMC					Total article	639,819	616,501	660,000	546,438	440,000.00	440,000.00

	T I T L E	C H A P T E R	A R T I C L E	I T E M	HEADING	2011 BUDGET (27 MS + Norway + Turkey + Croatia)	2011 BUDGET (27 MS) EC subsidy	2012 BUDGET (27 MS + Norway + Turkey + Croatia)	2012 BUDGET (27 MS) EC subsidy	2013 BUDGET (28 MS + Norway + Turkey + Croatia)	2013 BUDGET (28 MS) EC subsidy
EMC			314		Project-related activities to be handled outside						
EMC				3141	Project-related activities to be handled outside	155,000	155,000	180,000	163,715	140,000.00	91,586.50
EMC					Total article	155,000	155,000	180,000	163,715	140,000.00	91,586.50
EMC			315		Reitox activities						
EMC				3151	Reitox activities	2,606,569	2,606,569	2,646,388	2,646,388	2,646,388.00	2,646,388.00
EMC					Total article	2,606,569	2,606,569	2,646,388	2,646,388	2,646,388.00	2,646,388.00
EMC			316		Missions						
EMC				3161	Missions	365,700	200,000	300,000	249,600	236,629.04	160,000.00
EMC					Total article	365,700	200,000	300,000	249,600	236,629.04	160,000.00
EMC			317		Statutory meetings						
EMC				3171	Statutory meetings	227,726	227,726	210,000	200,500	185,000.00	180,000.00
EMC					Total article	227,726	227,726	210,000	200,500	185,000.00	180,000.00
EMC			318		Technical meetings						
EMC				3181	Technical meetings	356,500	356,500	355,000	350,035	330,000.00	220,000.00
EMC					Total article	356,500	356,500	355,000	350,035	330,000.00	220,000.00
EMC			319		Representation and entertainment expenses						
EMC				3191	Representation expenses	5,030	4,934	5,030	5,030	4,000.00	3,000.00
EMC					Total article	5,030	4,934	5,030	5,030	4,000.00	3,000.00
EMC					TOTAL CHAPTER	4,691,609	4,502,495	4,771,418	4,545,070	4,322,017.04	4,050,974.50
EMC					TOTAL TITLE 3	4,691,609	4,502,495	4,771,418	4,545,070	4,322,017.04	4,050,974.50
IPA4	3				EXPENDITURE FOR OPERATIONAL ACTIVITIES						
IPA4		31			PROJECT-RELATED ACTIVITIES						
IPA4			311		Publishing, translations and marketing dissemination						
IPA4				3111	Publishing, translations and marketing dissemination			45,000		45,000.00	45,000.00
IPA4					Total article			45,000		45,000.00	45,000.00
IPA4			314		Project-related activities to be handled outside						
IPA4				3141	Project-related activities to be handled outside			80,000		50,000.00	50,000.00
IPA4					Total article			80,000		50,000.00	50,000.00
IPA4			316		Missions						
IPA4				3161	Missions			20,000		15,000.00	15,000.00
IPA4					Total article			20,000		15,000.00	15,000.00
IPA4			318		Technical meetings						
IPA4				3181	Technical meetings			110,000		145,250.00	145,250.00
IPA4					Total article			110,000		145,250.00	145,250.00
IPA4					TOTAL CHAPTER			255,000		255,250.00	255,250.00
IPA4					TOTAL TITLE 3 IPA4			255,000		255,250.00	255,250.00
EMC	4				EXPENDITURE FOR IMPLEMENTING SPECIAL PROJECTS FUNDED BY SPECIFIC EU SUBSIDIES						
EMC		41			PROJECTS						

	T I T L E	C H A P T E R	A R T I C L E	I T E M	HEADING	2011 BUDGET (27 MS + Norway + Turkey + Croatia)	2011 BUDGET (27 MS) EC subsidy	2012 BUDGET (27 MS + Norway + Turkey + Croatia)	2012 BUDGET (27 MS) EC subsidy	2013 BUDGET (28 MS + Norway + Turkey + Croatia)	2013 BUDGET (28 MS) EC subsidy
EMC			411		Project-related activities to be handled outside						
EMC				4111	Project-related activities to be handled outside						
EMC					Total article						
EMC			412		Project-related publishing activities						
EMC				4121	Production, printing, dissemination						
EMC					Total article						
EMC			413		Project-related meetings						
EMC				4131	Technical meetings						
EMC					Total article						
EMC			414		Project-related missions						
EMC				4141	Missions						
EMC					Total article						
EMC			415		Project-related staff costs						
EMC				4151	Stagiaires						
EMC				4152	Contract agents						
EMC				4153	Temporary agents						
EMC					Total article						
EMC			416		Project-related administrative costs						
EMC				4161	Bank and other financial charges						
EMC					Total article						
EMC					TOTAL CHAPTER						
EMC					TOTAL TITLE 4	0.00	0.00	0.00	0.00	0.00	0.00
EMC	5				RESERVE						
EMC					TOTAL TITLE 5	0.00	0.00	0.00	0.00	0.00	0.00
					TOTAL BUDGET EMC	15,811,217	15,400,000	16,065,709	15,550,920	16,057,482.48	15,550,000.00
					TOTAL BUDGET IPA	0		350,000		350,000.00	350,000.00
					TOTAL BUDGET EMC+IPA	15,811,217		16,415,709		16,407,482.48	15,900,000.00

### ANNEX 3: Establishment plan

Categories and grades	Filled as of 31/12/2012		2012		2013	
			Posts authorised		Posts authorised	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16	0	0	0	0	0	0
AD 15	0	1	0	1	0	1
AD 14	0	0	1	0	0	1
AD 13	0	2	1	2	1	2
AD 12	3	6	4	10	4	10
AD 11	2	4	3	10	3	10
AD 10	0	7	1	13	1	13
AD 9	1	1	0	7	0	7
AD 8	1	4	0	2	0	2
AD 7	0	10	0	0	0	0
AD 6	0	9	0	0	0	0
AD 5	0	0	0	0	0	0
<b>AD total</b>	<b>7</b>	<b>44</b>	<b>10</b>	<b>45</b>	<b>9</b>	<b>46</b>
AST 11	0	0	1	0	1	0
AST 10	0	0	0	2	0	2
AST 9	0	3	0	5	1	5
AST 8	0	1	2	7	2	7
AST 7	2	2	1	6	1	6
AST 6	1	1	1	1	1	1
AST 5	0	9	1	2	0	2
AST 4	1	6	0	0	0	0
AST 3	0	2	0	0	0	0
AST 2	0	0	0	0	0	0
AST 1	1	0	0	0	0	0
<b>AST total</b>	<b>5</b>	<b>24</b>	<b>6</b>	<b>23</b>	<b>6</b>	<b>23</b>
<b>TOTAL</b>	<b>12</b>	<b>68</b>	<b>16</b>	<b>68</b>	<b>15</b>	<b>69</b>
<b>GRAND TOTAL</b>	<b>80</b>		<b>84</b>		<b>84</b>	