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EMCDDA 2004 Work Programme

Summary

The proposed EMCDDA work programme for 2004 aims at implementing the EMCDDA three year work programme for 2004-2006 and is consistent with the foundations and content of this one (see EMCDDA/29/03 -rev2).

As a consequence the 2004 work programme aims particularly at implementing the first phase of the 2004-2006 work programme:

- to cope with the challenge of the enlargement integrating the new MS in the EMCDDA structures and activities and
- to consolidate and develop the EMCDDA achievements in order to improve its monitoring task, with special attention to the implementation of the new REITOX reporting system and the development of a system for information storage and retrieval in different formats.

In this context, in 2004 the EMCDDA will focus its work on the following priorities:

1. Incorporate the acceding and the candidate countries in the EMCDDA activities, particularly facilitating the exchange of expertise and providing support to less experienced performers to enable them to catch up.
2. Consolidate the conditions for monitoring and analysis, with special attention to the implementation of the new REITOX reporting system.
3. Define and set a computer-based data storage and retrieval system for qualitative and quantitative information in different formats,
4. Streamline the reporting on the drug phenomenon, reshaping the EMCDDA Annual Report and the other EMCDDA outputs, promoting an integrated approach to facilitate one piece of work resulting in different products (web material, guidelines, press releases, policy briefings, scientific articles, etc.). This will ensure that the EMCDDA exploits the full potential of the information collected thereby enhancing the impact and the recognition of the work of the Centre and the REITOX Focal Points.

Following the decisions taken by the EMCDDA Management Board on the REITOX operating framework, the REITOX Focal Points and the members of the EMCDDA Scientific Committee have been involved at an early stage in the preparation of the referred document.

In accordance with article 8 of the EMCDDA founding regulation, the EMCDDA Scientific Committee and the European Commission have been formally consulted.

Budgetary effect

The budgetary resources required for the implementation of the proposed 2004 WP will be provided by the EMCDDA budget for 2004, as adopted by the Management Board (see relevant document).

Draft decision

The Management Board adopts the proposed EMCDDA 2004 work programme.

EMCDDA 2004 work programme

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I. FOUNDATIONS OF THE 2004 WORK PROGRAMME

The EMCDDA work programme (WP) for 2004 aims at implementing the EMCDDA three year work programme for 2004-2006 and is consistent with the foundations and content of this one (see EMCDDA/29/03 -rev2).

As a consequence the 2004 work programme aims particularly at implementing the first phase of the 2004-2006 work programme:

- to cope with the challenge of the enlargement integrating the new MS in the EMCDDA structures and activities and
- to consolidate and develop the EMCDDA achievements in order to improve its monitoring task, with special attention to the implementation of the new REITOX reporting system and the development of a system for information storage and retrieval in different formats.

In this context the 2004 work programme is also consistent with the underlying principles of the 2004-2006 work programme and particularly with the objectives aiming at improving the quality and effectiveness of the EMCDDA work, promoting an output-driven and objective-focused approach. These objectives include:

- Increase scientific standards and quality.
- Increase the visibility and recognition of the EMCDDA
- Focus on priorities, ensuring that the resources available are invested to maximum effect
- Evaluate the relevance of the EMCDDA objectives and outputs, with special attention to the key indicators
- Develop internal synergy to optimise in-house knowledge, expertise and resources.
- Focus on products and outcomes
- Increase networking activities to draw out the potential of partners' information resources and expertise.
- Integrate better the EMCDDA work with that of other European institutions and bodies.

II. WORKING FRAMEWORK AND PRIORITIES FOR 2004

II.A. THE WORKING FRAMEWORK

The working framework for 2004 is reflected in the thematic matrix herewith enclosed, which is consistent with the matrix of the EMCDDA 2004-2006 WP (see Annex 1).

This matrix, in accordance with the EMCDDA mission and mandate, as defined in the relevant EU regulation (EMCDDA founding regulation, EU Joint Action on new synthetic drugs) presents:

- the operational areas where the EMCDDA will focus its work, which reflect the content of the EMCDDA four core programmes, in accordance with the project-based working methods and organisation adopted by the Centre (Monitoring of the situation of the drug phenomenon; Monitoring of the responses, Monitoring national and community strategies and policies and their impact on the drug situation; Implementing the EU Joint Action on new synthetic drugs);
- the topics on which the EMCDDA will focus its activities, namely through the conception implementation or/and exploitation, by means of specific projects, of a limited set of indicators and core data;
- the links to the targets of the EU Action Plan on Drugs 2000-2004, while ensuring the flexibility required to enable the Centre to cope with the EU future relevant priorities and any eventual change that the results of the works of the IGC and the expected recasting of the EMCDDA founding regulation could require in the EMCDDA mission and mandate

In the fields where the EMCDDA mainly relies on data which are collected and produced by other organisations (such as EUROPOL, UNODC, INTERPOL) the Centre will explore to the maximum the opportunities for co-operation with these bodies.

These fields concern mostly the supply-related aspects of the drug phenomenon and reflect a lower level of priority for the EMCDDA, particularly in terms of allocation of resources.

In this areas the EMCDDA activities will be based on the conceptualisation work conducted under the 2001-2003 work programme taking into account the need to provide a comprehensive overview of the drugs situation and the desirability of developing new themes or exploiting existing ones.

II.B. THE PRIORITIES FOR 2004

Within the referred thematic working framework, in 2004 the EMCDDA will focus its work on the following priorities,

1. Incorporate the acceding and the candidate countries in the EMCDDA activities, particularly facilitating the exchange of expertise and providing support to less experienced performers to enable them to catch up.
2. Consolidate the conditions for monitoring and analysis, with special attention to the implementation of the new REITOX reporting system.
3. Define and set a computer-based data storage and retrieval system for qualitative and quantitative information in different formats,
4. Streamline the reporting on the drug phenomenon, reshaping the EMCDDA Annual Report and the other EMCDDA outputs, promoting an integrated approach to facilitate one piece of work resulting in different products (web material, guidelines, press releases, policy briefings, scientific articles, etc.). This will ensure that the EMCDDA exploits the full potential of the information collected thereby enhancing the impact and the recognition of the work of the Centre and the REITOX Focal Points.

The activities of each EMCDDA programme will be oriented in order to contribute primarily to the implementation of the above-mentioned priorities, which will be organised in four transversal/cross-programmes priority projects. The table below presents the content of these priorities.

EMCDDA priorities for 2004

1. Incorporate the acceding and the candidate countries

Objectives	Outputs	Implementing activities
1.1. Incorporate AC ¹ in RTX activities and co-financing scheme	AC make fully part of the REITOX System, are fully integrated in the RTX work programme, and the financial management is fully auditable.	Grant contract prepared and implemented with 10 AC Financial management grant contracts – special support to AC Daily management of the integration of AC and CC in the network Assistance to FPs on organisational and institutional matters
1.2. Incorporate AC and CC ² in data collection (Inputs): <ul style="list-style-type: none"> • Assess the information infrastructure in all countries, identify needs and prepare a strategy for data collection and consolidation • Incorporate existing data • Implement support and development activities to improve availability and quality of data and develop data collection infrastructure. • Incorporate AC and CC in the mechanisms of the EU Joint Action on new synthetic drugs 	<p>Assessment of situation and needs (country based).</p> <p>Strategy document reflecting EMCDDA core information needs and country needs.</p> <p>Existing and new data prepared and available for use in EMCDDA outputs</p> <p>Increased reporting capacity (systems, & expertise): National reports, standard tables and structured questionnaires delivered by all AC, and to best possible extent by CC.</p> <p>EU Action Plan baseline (snapshot) for the 2005-2009 period</p>	<p>Work plan per country by each reporting area.</p> <p>Training seminars and workshops supported by appropriate training materials.</p> <p>Specialised technical liaison and support. Customised assistance.</p> <p>Implementation of data collection and reporting procedures</p> <p>Participation in ongoing EMCDDA technical workgroups</p> <p>Organisation of inventory and assessment of available data in AC, planning future progress and establishing RTX Academy programme.</p>
1.3. Increase visibility AC & CC in Communication & Dissemination	AC and CC participation in EMCDDA work is more visible, and EMCDDA products are more visible in these countries	An editorial and scientific programme is prepared for incremental integration AC in EMCDDA publications, with a new strategy for language/translation issues
1.4. Incorporate AC in Statutory Bodies	AC representatives are officially appointed in all Stat. Bodies	Procedure for appointment MB members, Sc. Comm., formal confirmation NFP. Revise working structure and methods

¹ Accessing Countries

² Candidate Countries – in case of membership in EMCDDA or participation and funding by Community Programme (TACIS, CARDS, MEDA)

Objectives	Outputs	Implementing activities
1.5. Continue co-operation and assistance to candidate countries	EC programmes aiming at creating NFPs are closely coordinated with EMCDDA	Continued co-operation and assistance to candidate countries, feasibility support from post-accession instruments Exchange know-how with other community programmes Technical Assistance on the "Phare" model (TACIS, CARDS, MEDA) Assessment and monitoring methodology

2. Consolidate the conditions for monitoring and analysis

Objectives	Outputs	Implementing activities
<p>2.1. Fully implement RTX Operating Framework and RTX Reporting Tools</p> <ul style="list-style-type: none"> Strengthen EMCDDA capacity for receiving processing and retrieving data from focal points. Improved EMCDDA capacity to steer reporting process by offering technical support on KI, guidelines, and for their application 	<ul style="list-style-type: none"> The new REITOX reporting structure is introduced as a standard Improved technical support to member states, facilitating improvements in data quality and availability. New complimentary guidelines and new/improved implementation tools High quality National Reports, Standard Tables, Structured Questionnaires and database input from the REITOX network. 	<ul style="list-style-type: none"> Expert meeting and networking building activities, EDDRA managers meeting Consolidation of Key indicators at National and EU level. Ongoing technical support activities to focal points Assessment and review of existing guidelines Analytical workshops RTX overall management: coordination, reporting, grant contracts, RTX Academy Instrument development, assessment and implementation procedure Synthesis of information and thematic analysis of data and information delivered by REITOX NFPs and other sources Conceptual development Literature Review Methodological Studies

Objectives	Outputs	Implementing activities
2.2. Improve and extend Reporting quality management, to Improve data quality, comprehensiveness, reliability and comparability	Comprehensive quality management system is in place and covers all inputs from NFPs	Quality assessment is extended to all AC and to all topics of EMCDDA WP.
2.3. Develop the whole range of indicators and core data (current and new).	Current and new tools for reporting have been tested and the implemented process has started.	Preparation new tables and questionnaires, testing and final decision to be taken according to planning.
2.4. Improve other EMCDDA databases and networks for data collection: define and develop standard reporting modalities not covered by the Reitox reporting system	Reporting modalities defined or developed	Meetings of Legal Correspondents Technical assistance upon request, testing of new instruments Work groups and/or consensus seeking exercise Cooperation with European Trans-national Networks

3. Define and set a computer-based data storage and retrieval system

Objectives	Outputs	Implementing activities
<p>3.1. Assess the needs and conceptualise what could be an effective and rational Integrated Information Input, Storage and Retrieval System aimed at:</p> <ul style="list-style-type: none"> Ensuring synergies and complementarity among the existing databases and databases in development, Facilitating data delivery needs from Focal Points, streamlining data collection, validation and distribution, promoting on-line interfaces for data delivery following data collection guidelines and reporting formats, Developing an output and analysis oriented system, with output/Statistical interfaces for routine data production 	<p>A document presenting the main Framework and Architecture of the project and the plan for the overall realization of the project project next steps to go</p> <p>First Prototype: prototype tools for output production (use cases)</p>	<p>Creation of a task-force/feasibility working group to conceptualise EMCDDA database needs</p> <p>Assessment of existing database resources and their potentialities</p> <p>Setting the concept/architecture of the System, to be validates by experts on Web Services and Drafting a integrative work plan and feasibility assessment.</p> <p>Validation by experts in Web Services and Electronic Document Management System</p> <p>Development of a first prototype: use cases, requirement specifications, external service provision</p> <p>Definition language policy for websites and databases</p>

4. Streamline the reporting on the drug phenomenon

Objectives	Outputs	Implementing activities
<p>4.1. Provide comprehensive, relevant and focused outputs for key target audiences on drug phenomena (policy makers, EU bodies, specialists, media), to provide an informed, timely and politically relevant analysis.</p>	<p>Streamlined Annual report:</p> <ul style="list-style-type: none"> • New development • Main trends • Thematic topic-based analyses (Buprenorphine, Public nuisance, Alternatives to prison) <p>Routine reporting tools:</p> <ul style="list-style-type: none"> • Statistical bulletin • Country situation summaries (profiles) on situation, interventions and policies <p>Focused thematic analysis-based products (policy briefings, scientific papers and technical briefings) on :</p> <ul style="list-style-type: none"> - Hepatitis - Cannabis - Co-morbidity - Drug-related deaths - Drug-related crime - Hepatitis C treatment - Report on Treatment Monitoring - Treatment Evaluation - Assistance to drug users in prisons - Snapshot , and thematic analyses to support the evaluation of the EU Action Plan on drugs <p>Annual conference in co-operation with the European Parliament and EU national Parliaments.</p>	<p>Publications and dissemination production process</p> <p>Publications and dissemination production process</p> <p>Publications and dissemination production process</p> <p>Planning, organisation, feedback and follow-up</p>
<p>4.2. Update the publication and dissemination policy:</p> <ul style="list-style-type: none"> • to rationalise and improve of the communication process, Making full use of potentialities of EMCDDA information and data resources • to take into account the new needs and constraints arising from Enlargement. (integration of data collected and analysed relating to AC and CC in the EMCDDA publications, according to relevance and quality) 	<p>An editorial and scientific programme is prepared, focusing on thematic analysis, with</p> <p>A strategy for language/translation issues is defined and implemented</p>	<p>Specific working group</p>

III. RESOURCES AND MEANS

The budgetary resources required for the implementation of the WP 2004 will be provided by the 2004 Budget of the EMCDDA, as adopted by its Management Board in January 2003 (see relevant document).

The expected budgetary appropriations available under the EMCDDA 2004 budget (for EU 25) can be broken down as follows:

- 11.730.000 € (appropriations relying on the expected 2004 EU subsidy).
- 514.066 € (appropriations relying on the expected 2004 budgetary contribution by Norway)

In this context, special attention will be paid to the following aspects:

- the scientific working capacity of the Centre will be strengthened;
- the EMCDDA will pursue its efforts to improve internal efficiency, further improving its organisation and working methods so as to be in a better position to meet its objectives (decentralised procedures for the implementation of the Work programme, increased internal coordination, revised financial procedures in accordance with new EU financial rules, allocation of resources according to priorities)

Strategic partnerships based on the recognition of shared competence, complementarity and subsidiarity will be strengthened or established, with special attention to:

- better integrated partnerships with European institutions and bodies (Parliament, Council, Commission);
- more collaborative partnerships with the REITOX, with special attention to its involvement in the definition of the EMCDDA working priorities;
- cooperation with selected organisations for specific activities (Europol, WHO, Pompidou Group, UNODC, INTERPOL, European University Institute of Florence);
- increased cooperation with European trans-national, thematic and professional networks;
- better use of the technical expertise residing in the Centre's working/expert groups.

Within the framework of the EMCDDA founding regulation and within agreed mandates, the EMCDDA also foresees limited cooperation with other international and regional organisations, as well as the contribution to the implementation of the Community drug-related programmes covering geographical areas such as the Balkans, the Community of Independent States, the Russian federation, the Mediterranean, the Latin America, Europe, Caucasus and Central Asia.

ANNEX

WP Matrix

EU TARGET	MONITORING OF THE SITUATION	MONITORING OF THE RESPONSES
T1 Reduce prevalence of illicit drug use, as well as new recruitment, especially among young people	Drug use in general population : prevalence data from general population and school surveys (ki) Prevalence of problem drug use: estimates and statistical models (ki) Emerging trends and drug use among young people and at risk groups (cd)	Universal prevention of drug use (cd) Selective/indicated prevention of drug use (cd)
T2 Reduce incidence of drug-related health damage and drug-related deaths	Infectious diseases among drug injectors (ki) Drug related death and drug mortality over time (ki)	Prevention of drug related infectious diseases (cd) Prevention of drug related deaths (cd)
T3 Increase number of successfully treated addicts	Treatment demand (ki)	Drug-related treatment (cd) Social reintegration(cd)
T4 Reduce drug related crime	Crimes against the drug legislation: drug law offenders/offenders (cd) Crimes related to drug use: crimes under the drug influence and acquisitive crimes (cd) Drug use among criminal populations: prevalence of drug users in prison (cd)	Assistance to drug users in prisons (cd) Alternatives to prison (cd)
T5 Reduce availability of illicit drugs	Drug seizures, drug prices, and purity at retail level, including contents of 'ecstasy' tablets (cd) Origin/destination of drugs, trafficking routes, patterns and groups (cd) Drug availability/access (cd)	<i>Interdiction measures</i>
T6 Reduce money laundering and illicit trafficking of precursors		<i>Anti money laundering measures</i> <i>Measures against the diversion of chemical precursors</i>
IMPLEMENTING EU JA ON NEW SYNTHETIC DRUGS		
Data resulting from the Early Warning System (art.3 JA) and from the Risk assessment of NSD (art.4 JA)		
National and Community strategies and policies (T1, T2, T3, T4, T5, T6) EU ACTION PLAN 2000 – 2004	MONITORING NATIONAL AND COMMUNITY STRATEGIES AND POLICIES AND THEIR IMPACT ON THE DRUG SITUATION – CONTRIBUTION TO THE EVALUATION OF THE EU ACTION PLANS <ul style="list-style-type: none"> - political and institutional framework including coordination arrangements (EU and national) (cd) - legal framework and practice(EU and national) (cd) - policy implementation (EU and national) (cd); - Public expenditure and funding arrangements (EU and national) (cd) - Snapshots and baselines (pi) 	

ki = formally agreed 5 key indicators

cd = core data

pi = performance indicators

Italic and grey font indicate where the EMCDDA mainly relies on data which are primarily collected and produced by other organisations.

