

Document: EMCDDA/12/02

EMCDDA Budget for 2002

Summary

The EMCDDA budget for 2002 should enable the Centre:

- to go on with the implementation of its three year work programme for 2001-2003, providing the resources required to implement the EMCDDA 2002 work programme;
- to cope with the EMCDDA urgent real estate needs, ensuring the possibility to go on with the renting of the required additional working space, without prejudicing any other decision that could be taken by the EMCDDA Management Board
- to consolidate the implementation of the EMCDDA internal reform plan, with special attention to the setting up of an internal structured capacity for Quality Management
- to implement the second phase of the specific project aiming at preparing, under the PHARE Multi-beneficiary Drugs Programme, the integration of the candidates CEECs in the EMCDDA.

As a consequence, the EMCDDA budget for 2002 can be broken down as follows:

Budget Title	2001	2002		PHA budget (funding for EMCDDA- PHARE project **)
	EMC budget (EC funding + Norway contribution)	EMC budget		
		EC funding + Norway contribution *	EC funding	
Title 1 (human resources)	4.780.000	4.989.602	4.737.833	84.993
Title 2 (support activities)	1.173.750	1.129.245	1.065.533	61.638
Title 3 (operational activities)	3.195.000	3.293.653	3.196.634	797.230
TOTAL	9.148.750	9.412.500	9.000.000	943.861

€

* 2002 financial contribution by Norway amounts to EURO 412.500 and has been entered as a non specific appropriation

** EC special funding for the implementation in 2001 of the EMCDDA-PHARE project has been entered as a specific appropriation.

The establishment plan which is enclosed to the EMCDDA 2002 budget provides for 4 new temporary staff posts (1 A5/A4 grade +3 A7/A6) for a total of 59 statutory staff.

In accordance with the decision taken in 1997 by the EMCDDA Management Board, this total figure includes 11 permanent posts for officials (4 posts created in 1997, 4 posts created in 2001 and 3 posts to be created in 2002 according to the EMCDDA strategy for human resources – see EMCDDA/8/01). These posts do not entail additional budgetary costs.

EMCDDA Budget for 2002

INTRODUCTION AND BACKGROUND

In January 2002 the EMCDDA Management Board adopted the EMCDDA Preliminary Draft Budget (PDB) for 2002 amounting to EURO 9.555.906, of which 9.143.950 relying on the EU annual funding for EMCDDA core budget under EU budget line B5-830 and EURO 412.156 relying on the annual financial contribution by Norway (see EMCDDA/6/01).

In presenting the EU 2002 preliminary draft budget, the European Commission proposed a EURO 9.000.000 appropriation under budget line B5-830 .

In deciding on the EU general budget for 2002, the Budgetary Authority (European Parliament) confirmed the reduction of the appropriations under the EU budget line B5-830 from 9.143.750 € to 9.000.000 €.

1. RESOURCES REQUIREMENTS UNDER THE EMCDDA BUDGET FOR 2002

The EMCDDA Budget for 2002 should enable the Centre:

- to go on with the implementation of its three year work programme for 2001-2003, providing the resources required to implement the EMCDDA 2002 work programme;
- to cope with the EMCDDA urgent real estate needs, ensuring the possibility to go on in the short term with the renting of the minimum required additional working space, without prejudicing any other decision that could be taken by the EMCDDA Management Board;
- to consolidate the implementation of the EMCDDA internal reform plan, with special attention to the setting up of an internal structured capacity for Quality Management;
- to implement the second phase of the specific project aiming at preparing, under the PHARE Multi-beneficiary Drugs Programme, the integration of the candidates CEECs in the EMCDDA.

2. OUTLINE OF THE EMCDDA BUDGET FOR 2002

2.1. REVENUES

- EU annual funding of EMCDDA core budget under EU budget line B5-830:

EURO 9.000.000

The financial forecast presented in the EMCDDA work programme for 2001-2003 (see doc. EMCDDA/28/00) foresaw a 4,5% increase in the 2002 EMCDDA budget relying on the EU funding (= EURO 9.148.950) with regard to the amount provided in 2001 (EURO 8.750.000).

Actually the above mentioned EURO 9.000.000 reflect a 2,9% increase (corresponding to EURO 250.000).

This increase should provide the Centre with the minimum additional resources required to cope with the expected impact of the annual inflation rate and the automatic adjustment of salaries of the EMCDDA staff.

Such an increase does not take into account the budgetary effect of the decision that the EMCDDA Management Board could take to meet, in the medium/long term, the inadequacy of the current EMCDDA headquarters.

Furthermore the referred increase doesn't consider the additional human and financial resources that "... will be necessary to meet the new tasks and challenges imposed on the Centre, particularly in relation to enlargement and to the implementation of the EU action plan on drugs, ..." (see EMCDDA Medium Term Perspectives adopted by its Management Board in September).

- 2002 financial contribution by Norway for its participation in the EMCDDA activities (= 5,5% of the EMCDDA 2002 core budget, excluding the financial support for the REITOX National Focal Points):

EURO 412.500

- EC specific funding for the implementation, in 2002, of the EMCDDA – PHARE project aiming at preparing the integration of the candidate CEECs in the EMCDDA:

EURO 943.861

2.2. EXPENDITURE

2.2.1. EMCDDA “core budget” plus Norway contribution (EURO 9.412.500 = code EMC)

a) Expenditure for human resources (Title 1 – EMC) : EURO 4.989.602

This appropriation should enable the Centre to fully maintain the operational capacity for the implementation of its work programme, further internalising its working capacity, and to ensure the setting up of a structured capacity for Quality Management, in accordance with the contents of the EMCDDA internal reform plan. In this context the following AT posts should be created in 2002:

1 A5/A4 grade post for a high qualified Quality Manager to ensure the definition and implementation of the EMCDDA policy for total quality management, so that the Centre can better achieve its goals and objectives in a reliable, efficient and timely manner

1 A7/A6 grade post for an IT Project Manager to ensure in-house IT advice for the EMCDDA projects involving the development of information systems, databases and web-based products, to act as system administrator of part of the IT infrastructure for these projects and to prepare the terms of reference for the purchase of equipment, software and services in this area.

1 A7/A6 grade post for a scientific analyst on the drug situation to carry out, in close collaboration with the other EMCDDA concerned project managers, statistical analyses of epidemiological data, involving the knowledge of a broad range of epidemiological and related methodologies like survey analysis, statistical and dynamic modeling, geographical information systems, analysis of routine administrative data (deaths, treatment), economic analysis.

1 A7/A6 grade post for a scientific analyst on the drug responses, to ensure as project manager the monitoring of interventions for drug demand reduction in the field of treatment and social rehabilitation, developing definitions and common criteria and instruments to assess quality and ensuring objectivity, reliability and comparability of the relevant information.

As a consequence the EMCDDA establishment plan for 2002 will provide for 59 statutory staff (4 more than the one for 2001 – see the establishment plan herewith enclosed). This draft establishment plan doesn't prejudice the eventual transformation of posts due to the implementation of career development strategy within the Human Resources policy to be implemented in 2001.

In accordance with the decision taken in 1997 by the EMCDDA Management Board on the conversion of temporary staff posts into permanent official posts, the above mentioned figure includes 11 permanent posts for officials (4 created in 1997, 4 in 2001 and 3 to be created in 2002, in accordance with the EMCDDA staff policy – see document EMCDDA/8/01). These posts do not entail additional budgetary costs.

**b) Expenditure for administrative and IT support activities
(Title 2 – EMC): EURO 1.129.245**

This appropriation should enable the Centre to keep improving the administrative and IT support required for the implementation of the EMCDDA work programme with special attention to the periodical replacement of obsolete IT equipment, the integration between the www.fad.phare.org site and the EMCDDA web site, the renting of the minimum required additional working space.

**c) Expenditure for operational activities and projects
(Title 3 – EMC): EURO 3.293.653**

This appropriation should cover the costs entailed by the operational activities which relate directly to the implementation of the EMCDDA work programme (external studies, publishing, missions, meetings, Reitox activities), in accordance with the planning contents of the EMCDDA work programme for 2001-2003, as they are specified in the work programme 2002. Concerning the financial support for the implementation of the REITOX core tasks, the EURO 1.650.000 appropriation initially earmarked in the EMCDDA preliminary draft budget for 2002 has been reduced to EURO 1.500.000 (equivalent to the 2001 appropriation), as a consequence of the referred reduction of the 2002 EU funding under the EU budget line B5-830 decided by the Budgetary Authority (see above), considering that the results of the external evaluation of REITOX could lead to revise fundamentally the current system for the financing of the REITOX core tasks.

**2.2.2. Specific 2002 budget for the EMCDDA – PHARE project
(EURO 943.861 = code PHA)**

In accordance with the specification of the contract concluded between the EC and the EMCDDA, this budget can be broken down as follows:

i) Expenditure for human resources (Title 1 – PHA): EURO 84.993

This appropriation will enable the Centre to cover the costs for the staff recruited in 2001 to ensure the implementation of the project (1 AUX A + 1 AUX B + 1 Local staff).

**ii) Expenditure for administrative and support activities
(Title 2 – PHA): EURO 61.638**

This appropriation aims at covering the expenditure necessary to keep ensuring the administrative, logistic and IT support required to implement the project

iii) Expenditure for operational activities
(Title 3 – PHA): EURO 797.230

This appropriation aims to cover the costs entailed by the operational activities aiming at implementing the project, such as meetings, missions, publishing.

EMCDDA BUDGET 2002

TITLE	HEADING	CREDITS
	<u>REVENUES</u>	
TITLE 1	Chapter 1 EUROPEAN COMMUNITY SUBSIDY UNDER BUDGET LINE B5-830 Chapter 2 SPECIAL SUBSIDY RELATED TO REAL ESTATE NEEDS	9.000.000 p.m.
TITLE 2	OTHER SUBSIDIES Chapter 1 : NORWAY PARTICIPATION Chapter 2 : PRE-ACCESSION STRATEGIE Chapter 3: EXPENDITURE FOR IMPLEMENTING SPECIAL PROJECTS FUNDED BY SPECIFIC EU SUBSIDIES Chapter 4 : OTHERS	412.500 943.861 p.m. p.m.
TITLE 3	REVENUE FOR SERVICES RENDERED AGAINST PAYMENT	 p.m.
	TOTAL	10.356.361
	EXPENDITURE	
TITLE 1 – EMC PHA	EXPENDITURE RELATING TO PERSONS WORKING WITH THE OFFICE	4.989.602 84.993
TITLE 2 – EMC PHA	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE	1.129.245 61.638
TITLE 3 – EMC PHA	EXPENDITURE RESULTING FROM SPECIAL FUNCTIONS CARRIED OUT BY THE INSTITUTION	3.293.653 797.230
TITLE 4	OTHER SUBSIDIES	p.m.
	TOTAL	10.356.361

EMCDDA ESTABLISHMENT PLAN FOR 2002

Category and Grade	Approved for 2001 (a)	Proposed for 2002 (b)
A2	1	1
A3	3	3
A4/A5	10	11
A6/A7/A8	20	23
TOTAL	34	38
B	13	13
TOTAL	13	13
C	8	8
TOTAL	8	8
D		
TOTAL	0	0
FINAL TOTAL	55	59

(a) inclusive of 8 permanent posts

(b) inclusive of 11 permanent posts

	T I T L E	C H A P T E R	A R T I C L E	I T E M	HEADING	2001 TOTAL BUDGET	2002 TOTAL BUDGET	2002 EC SUBSIDY
EMC	1				EXPENDITURE RELATING TO PERSONS WORKING WITH THE OFFICE			
EMC		11			STAFF IN ACTIVE EMPLOYMENT			
EMC			111		Salaries and allowances for officials and temporary staff having a post provided for in the establishment plan			
EMC				1111	Salaries	3,190,000	3,524,000	3,330,180
EMC				1112	Family allowances	297,400	315,000	297,675
EMC				1113	Expatriation and foreign residence allowances	460,000	484,640	457,985
EMC				1114	Fixed allowances	16,000	15,675	14,813
EMC					Total Article	3,963,400	4,339,315	4,100,653
EMC			112		Salaries and allowances for auxiliary staff			
EMC				1121	Salaries and allowances	240,000	101,906	96,302
EMC					Total Article	240,000	101,906	96,302
EMC			113		Salaries and allowances for local staff			
EMC				1131	Salaries and allowances	290,000	308,400	291,438
EMC					Total Article	290,000	308,400	291,438
EMC			114		Remuneration for provision of external supplementary services and specific expertise (agency Staff)			
EMC				1141	Agency Staff	p.m.	p.m.	
EMC					Total Article	0	0	
EMC			115		Miscellaneous grants and allowances			
EMC				1151	Birth and death grants	600	1,343	1,270
EMC				1152	Annual Travel Costs	66,000	68,970	65,177
EMC				1153	Special allowance for accounting officers and administrators of imprest accounts	11,000	p.m.	
EMC				1154	Allowances and expenses on entering and leaving service (travels, installation, resettlement and transfer, removal, temporary daily subsistence allowance)	146,500	172,013	162,552
EMC				1155	Overtime		p.m.	
EMC					Total Article	224,100	242,326	228,999
EMC			116		Expenditure arising for recruitment procedure			
EMC				1161	Recruitment procedure	57,500	57,500	54,338
EMC					Total Article	57,500	57,500	54,338
EMC			117		Appropriations to cover adjustments to the remuneration of officials and other staff			
EMC				1171	Weightings	-310,000	-320,000	-279,720
EMC				1171	Provisional Appropriation	p.m.	p.m.	
EMC					Total Article	-310,000	-320,000	-279,720
EMC			118		Social Security System			
EMC				1181	Insurance against sickness	99,000	107,635	101,716
EMC				1182	Insurance against accidents and occupational disease	31,000	32,395	30,614
EMC				1183	Unemployment insurance for temporary staff	25,000	26,125	24,689
EMC				1184	Establishment or maintenance of pension rights for temporary staff	p.m.	p.m.	
EMC					Total Article	155,000	166,155	157,019
EMC			119		Training, retraining and information for staff			
EMC				1191	Training	120,000	52,000	49,140
EMC					Total Article	120,000	52,000	49,140
EMC					TOTAL CHAPTER	4,740,000	4,947,602	4,698,169
EMC			12		PENSIONS AND SEVERANCE GRANTS			
EMC				121	Pensions and severance grants			
EMC				1211	Pensions and severance grants	p.m.	p.m.	
EMC					Total Article	0	0	0
EMC					TOTAL CHAPTER	0	0	0
EMC			13		ECHANGE OF OFFICIALS AND EXPERTS			
EMC				131	National and international officials and staff from private sector temporarily assigned to EMCDDA			

	T I T L E	C H A P T E R	A R T I C L E	I T E M	HEADING	2001 TOTAL BUDGET	2002 TOTAL BUDGET	2002 EC SUBSIDY
EMC				1311	National and international officials and staff from private sector temporarily assigned to EMCDDA	40,000	42,000	39,690
EMC					<i>Total Article</i>	40,000	42,000	39,690
EMC			132		<i>EMCDDA staff temporarily assigned to national civil services, international organisation, public or private institutions or undertakings</i>			
EMC				1321	EMCDDA staff temporarily assigned to national civil services, international organisation, public or private institutions or undertakings		p.m.	
EMC					<i>Total Article</i>	0	0	0
EMC					<i>TOTAL CHAPTER</i>	40,000	42,000	39,690
EMC		14			<i>STAGIAIRES</i>			
EMC			141		<i>Stagiaires</i>			
EMC					Stagiaires		p.m.	p.m.
EMC					<i>TOTAL CHAPTER</i>	0	0	0
EMC					TOTAL TITLE 1	4,780,000	4,989,602	4,737,859
PHA	1				EXPENDITURE RELATING TO PERSONS WORKING FOR PHARE PROJECT			
PHA		11			<i>STAFF IN ACTIVE EMPLOYMENT</i>			
PHA			112		<i>Salaries and allowances for auxiliary staff</i>			
PHA				1121	Salaries and allowances	198,540	54,993	
					<i>Total Article</i>	198,540	54,993	
			113		<i>Salaries and allowances for local staff</i>			
				1131	Salaries and allowances	0	30,000	
					<i>Total Article</i>	0	30,000	
PHA			116		<i>Expenditure arising for recruitment procedure</i>			
PHA				1161	Recruitment procedure	10,000	p.m.	
					<i>Total Article</i>	10,000	0	
PHA					<i>TOTAL CHAPTER</i>	208,540	84,993	
PHA					TOTAL TITLE 1	208,540	84,993	
EMC	2				EXPENDITURE FOR SUPPORT ACTIVITIES			
EMC		21			ADMINISTRATIVE AND LOGISTIC SUPPORT ACTIVITIES			
EMC			211		<i>Investments In Immovable Property, Rental Of Buildings And Associated Costs</i>			
EMC				2111	Rent	72,000	84,800	80,136
EMC				2112	Water, gas, electricity and heating	30,000	35,000	33,075
EMC				2113	Cleaning and maintenance	78,000	85,000	80,325
EMC				2114	Security and surveillance of buildings	70,000	85,000	80,325
EMC				2115	Acquisition of immovable property	p.m.	p.m.	
EMC				2116	Construction of buildings	p.m.	p.m.	
EMC				2117	Other expenditure on buildings	100,000	p.m.	
EMC					<i>Total Article</i>	350,000	289,800	273,861
EMC			212		<i>Data processing</i>			
EMC				2121	Computer Centre Operations	294,250	323,675	305,873
EMC				2122	Electronic Office Equipment	100,000	101,750	96,154
EMC					<i>Total Article</i>	394,250	425,425	402,027
EMC			213		<i>Movable property and associated costs</i>			
EMC				2131	New purchases or replacement of technical equipment and installations	25,000	p.m.	
EMC				2132	Maintenance, use, repair and hire of technical equipment and installations	p.m.	p.m.	
EMC				2133	New purchases or replacement of furniture	5,000	5,000	4,725
EMC				2134	Maintenance, use, repair and hire of furniture	1,000	1,000	945
EMC				2135	New purchases or replacement of vehicles	30,000	p.m.	
EMC				2136	Maintenance, use, repair and hire of vehicles	10,000	11,500	10,868
EMC				2137	Library stocks, purchase of books	25,000	31,500	29,768
EMC				2138	Subscriptions to newspapers, periodical and news agencies	35,000	30,000	28,350
EMC				2139	Stationery and office supplies	62,000	66,640	62,975
EMC					<i>Total Article</i>	193,000	145,640	137,631
EMC			214		<i>Current administrative expenditure</i>			

	T I T L E	C H A P T E R	A R T I C L E	I T E M	HEADING	2001 TOTAL BUDGET	2002 TOTAL BUDGET	2002 EC SUBSIDY
EMC				2141	Bank and other financial charges	30,500	50,000	47,250
EMC				2142	Damages/Legal Expenses	p.m.	p.m.	
EMC				2143	Miscellaneous Insurances	15,000	20,225	19,113
EMC				2144	Uniforms and working clothing	1,500	2,500	2,363
EMC				2145	Miscellaneous expenditure on meetings	7,500	10,000	9,450
EMC				2146	Internal removals and associated handling	p.m.	p.m.	
EMC				2147	Postal and delivery charges	40,000	40,000	37,800
EMC				2148	Telephone, telegraph, telex, television	102,000	102,000	96,390
EMC				2149	Other current administrative expenditure	p.m.	1,700	1,607
EMC					<i>Total Article</i>	196,500	226,425	213,973
EMC			215		<i>Sociomedical infrastructure and social welfare</i>			
EMC				2151	Restaurants and canteens	15,000	15,000	14,175
EMC				2152	Social contacts between staff	10,000	10,000	9,450
EMC				2153	Early childhood centre and other "crèches"	5,000	5,750	5,434
EMC				2154	Medical Service	10,000	11,205	10,589
EMC					<i>Total Article</i>	40,000	41,955	39,648
EMC					<i>TOTAL CHAPTER</i>	1,173,750	1,129,245	1,067,140
EMC					TOTAL TITLE 2	1,173,750	1,129,245	1,067,140
PHA	2				EXPENDITURE FOR SUPPORT ACTIVITIES RELATED TO PHARE PROJECT			
PHA		21			ADMINISTRATIVE AND LOGISTIC SUPPORT ACTIVITIES			
PHA			211		<i>Administrative Costs</i>			
PHA				2110	<i>Water, gas, electricity and heating, cleaning, maintenance and security costs</i>	45,000	50,238	
PHA					<i>Total Article</i>	45,000	50,238	
PHA			212		<i>Data processing</i>			
PHA				2121	Computer Centre Operations	28,000	p.m.	
PHA				2122	Electronic Office Equipment	p.m.	p.m.	
PHA					<i>Total Article</i>	28,000	0	
PHA			213		<i>Movable property and associated costs</i>			
PHA				2131	New purchases or replacement of technical equipment and installations	p.m.	p.m.	
PHA				2132	Maintenance, use, repair and hire of technical equipment and installations	p.m.	p.m.	
PHA				2133	New purchases or replacement of furniture	p.m.	p.m.	
PHA				2134	Maintenance, use, repair and hire of furniture	p.m.	p.m.	
PHA				2137	Library stocks, purchase of books	p.m.	p.m.	
PHA				2138	Subscriptions to newspapers, periodical and news agencies	p.m.	p.m.	
PHA				2139	Stationery and office supplies	p.m.	p.m.	
PHA					<i>Total Article</i>	0	0	
PHA			214		<i>Current administrative expenditure</i>			
PHA				2141	Bank and other financial charges	4,000	3,000	
PHA				2145	Miscellaneous expenditure on internal meetings	p.m.	p.m.	
PHA				2147	Postal and delivery charges	9,600	8,400	
PHA				2148	Telephone, telegraph, telex, television	p.m.	p.m.	
PHA				2149	Other current administrative expenditure	p.m.	p.m.	
PHA					<i>Total Article</i>	13,600	11,400	
PHA					<i>TOTAL CHAPTER</i>	86,600	61,638	
PHA					TOTAL TITLE 2	86,600	61,638	
EMC	3				EXPENDITURE FOR OPERATIONAL ACTIVITIES AND PROJECTS			
EMC		31			DISSEMINATION AND COMMUNICATION ACTIVITIES			
EMC			311		<i>Publishing</i>			
EMC				3111	Publishing	307,500	458,974	433,731
EMC					<i>Total Article</i>	307,500	458,974	433,731
EMC			312		<i>Electronic Data dissemination</i>			
EMC				3121	Electronic Data dissemination	55,000	p.m.	
EMC					<i>Total Article</i>	55,000	0	
EMC			313		<i>Translations</i>			
EMC				3131	Translations	355,000	300,000	283,500
EMC					<i>Total Article</i>	355,000	300,000	283,500

	T I T L E	C H A P T E R	A R T I C L E	I T E M	HEADING	2001 TOTAL BUDGET	2002TOTAL BUDGET	2002 EC SUBSIDY
EMC			314		<i>Marketing and promotion of data dissemination</i>			
EMC				3141	Marketing and promotion of data dissemination	45,000	47,430	44,821
EMC					<i>Total Article</i>	45,000	47,430	44,821
EMC					<i>TOTAL CHAPTER</i>	762,500	806,404	762,052
EMC		32			PROJECTS RELATED ACTIVITIES			
EMC			321		<i>Project related activities to be handled outside</i>			
					Project related activities to be handled outside	220,000	174,500	164,902
EMC					<i>Total Article</i>	220,000	174,500	164,902
EMC			322		<i>Project related REITOX activities</i>			
EMC				3221	REITOX Core projects	1,500,000	1,500,000	1,500,000
EMC				3222	REITOX Specific Projects	p.m.	p.m.	
EMC					<i>Total Article</i>	1,500,000	1,500,000	1,500,000
EMC					<i>TOTAL CHAPTER</i>	1,720,000	1,674,500	1,664,902
EMC		33			MISSIONS, MEETINGS AND REPRESENTATION EXPENSES			
EMC			331		<i>Missions</i>			
				3311	Missions	248,500	212,284	200,609
EMC					<i>Total Article</i>	248,500	212,284	200,609
EMC			332		<i>Statutory Meetings</i>			
				3321	Statutory Meetings	308,000	270,000	255,150
EMC					<i>Total Article</i>	308,000	270,000	255,150
EMC			333		<i>Technical Meetings</i>			
				3331	Technical Meetings	150,000	327,719	309,694
EMC					<i>Total Article</i>	150,000	327,719	309,694
EMC			334		<i>Representation and entertainment expenses</i>			
				3341	Representation and entertainment expenses	6,000	2,746	2,594
EMC					<i>Total Article</i>	6,000	2,746	2,594
EMC					<i>TOTAL CHAPTER</i>	712,500	812,749	768,047
EMC					TOTAL TITLE 3	3,195,000	3,293,653	3,195,001
PHA	3				EXPENDITURE FOR OPERATIONAL ACTIVITIES AND PROJECTS			
PHA		31			DISSEMINATION AND COMMUNICATION ACTIVITIES			
PHA			311		<i>Publishing</i>			
PHA				3111	Publishing	50,000	70,000	
PHA					<i>Total Article</i>	50,000	70,000	
PHA			312		<i>Electronic Data dissemination</i>			
PHA				3121	Electronic Data dissemination	p.m.	p.m.	
PHA					<i>Total Article</i>	0	0	
PHA			313		<i>Translations</i>			
PHA				3131	Translations	15,000	15,000	
PHA					<i>Total Article</i>	15,000	15,000	
PHA			314		<i>Marketing and promotion of data dissemination</i>			
PHA				3141	Marketing and promotion of data dissemination	p.m.	p.m.	
PHA					<i>Total Article</i>	0	0	
PHA					<i>TOTAL CHAPTER</i>	65,000	85,000	
PHA			331		<i>Missions</i>			
PHA				3311	Missions	60,000	60,000	
PHA					<i>Total Article</i>	60,000	60,000	
PHA			332		<i>Statutory Meetings</i>			
PHA				3321	Statutory Meetings	p.m.	p.m.	
PHA					<i>Total Article</i>	0	0	
PHA			333		<i>Technical Meetings</i>			
PHA				3331	Technical Meetings	635,999	652,230	
PHA					<i>Total Article</i>	635,999	652,230	

	T I T L E	C H A P T E R	A R T I C L E	I T E M	HEADING	2001 TOTAL BUDGET	2002TOTAL BUDGET	2002 EC SUBSIDY
PHA			334		<i>Representation and entertainment expenses</i>			
PHA				3341	Representation and entertainment expenses	p.m.	p.m.	
PHA					<i>Total Article</i>	0	0	
PHA					<i>TOTAL CHAPTER</i>	695,999	712,230	
PHA					TOTAL TITLE 3	760,999	797,230	
EMC	4				EXPENDITURE FOR IMPLEMENTING SPECIAL PROJECTS FUNDED BY SPECIFIC EU SUBSIDIES			
EMC		41			PROJECTS			
EMC			411		<i>Project related activities to be handled outside</i>			
EMC					<i>Total Article</i>			
EMC			412		<i>Project related REITOX activities</i>			
EMC					<i>Total Article</i>			
EMC			413		<i>Project-related meetings</i>			
EMC					<i>Total Article</i>			
EMC			414		<i>Project-related missions</i>			
EMC					<i>Total Article</i>			
EMC					<i>TOTAL CHAPTER</i>		0	
EMC					TOTAL TITLE 4		0	
EMC	5				RESERVE			
EMC					TOTAL TITLE 5	0	0	
					TOTAL BUDGET EMC	9,148,750	9,412,500	9,000,000
					TOTAL BUDGET EMC+PHA	10,204,889	10,356,361	

	T I T L E	C H A P T E R	A R T I C L E	I T E M	HEADING	2001 TOTAL BUDGET	2002TOTAL BUDGET	2002 EC SUBSIDY
EMC	1				EXPENDITURE RELATING TO PERSONS WORKING WITH THE OFFICE			
EMC		11			<i>STAFF IN ACTIVE EMPLOYMENT</i>			
EMC			111		<i>Salaries and allowances for officials and temporary staff having a post provided for in the establishment plan</i>			
EMC				1111	Salaries	3,190,000	3,524,000	3,330,180
EMC				1112	Family allowances	297,400	315,000	297,675
EMC				1113	Expatriation and foreign residence allowances	460,000	484,640	457,985
EMC				1114	Fixed allowances	16,000	15,675	14,813
EMC					<i>Total Article</i>	3,963,400	4,339,315	4,100,653
EMC			112		<i>Salaries and allowances for auxiliary staff</i>			
				1121	Salaries and allowances	240,000	101,906	96,302
EMC					<i>Total Article</i>	240,000	101,906	96,302
EMC			113		<i>Salaries and allowances for local staff</i>			
				1131	Salaries and allowances	290,000	308,400	291,438
EMC					<i>Total Article</i>	290,000	308,400	291,438
EMC			114		<i>Remuneration for provision of external supplementary services and specific expertise (agency Staff)</i>			
				1141	Agency Staff	p.m.	p.m.	
EMC					<i>Total Article</i>	0	0	
EMC			115		<i>Miscellaneous grants and allowances</i>			
EMC				1151	Birth and death grants	600	1,343	1,270
EMC				1152	Annual Travel Costs	66,000	68,970	65,177
EMC				1153	Special allowance for accounting officers and administrators of imprest accounts	11,000	p.m.	
EMC				1154	Allowances and expenses on entering and leaving service (travels, installation, resettlement and transfer, removal, temporary daily subsistence allowance)	146,500	172,013	162,552
EMC				1155	Overtime		p.m.	
EMC					<i>Total Article</i>	224,100	242,326	228,999
EMC			116		<i>Expenditure arising for recruitment procedure</i>			
EMC				1161	Recruitment procedure	57,500	57,500	54,338
EMC					<i>Total Article</i>	57,500	57,500	54,338
EMC			117		<i>Appropriations to cover adjustments to the remuneration of officials and other staff</i>			
EMC				1171	Weightings	-310,000	-320,000	-279,720
EMC				1171	Provisional Appropriation	p.m.	p.m.	
EMC					<i>Total Article</i>	-310,000	-320,000	-279,720
EMC			118		<i>Social Security System</i>			
EMC				1181	Insurance against sickness	99,000	107,635	101,716
EMC				1182	Insurance against accidents and occupational disease	31,000	32,395	30,614
EMC				1183	Unemployment insurance for temporary staff	25,000	26,125	24,689
EMC				1184	Establishment or maintenance of pension rights for temporary staff	p.m.	p.m.	
					<i>Total Article</i>	155,000	166,155	157,019
EMC			119		<i>Training, retraining and information for staff</i>			
EMC				1191	Training	120,000	52,000	49,140
EMC					<i>Total Article</i>	120,000	52,000	49,140
EMC					TOTAL CHAPTER	4,740,000	4,947,602	4,698,169
EMC		12			<i>PENSIONS AND SEVERANCE GRANTS</i>			
EMC			121		<i>Pensions and severance grants</i>			
EMC				1211	Pensions and severance grants	p.m.	p.m.	
EMC					<i>Total Article</i>	0	0	0
EMC					TOTAL CHAPTER	0	0	0
EMC		13			<i>ECHANGE OF OFFICIALS AND EXPERTS</i>			
EMC			131		<i>National and international officials and staff from private sector temporarily assigned to EMCDDA</i>			

	T I T L E	C H A P T E R	A R T I C L E	I T E M	HEADING	2001 TOTAL BUDGET	2002TOTAL BUDGET	2002 EC SUBSIDY
EMC				1311	National and international officials and staff from private sector temporarily assigned to EMCDDA	40,000	42,000	39,690
EMC					<i>Total Article</i>	40,000	42,000	39,690
EMC			132		<i>EMCDDA staff temporarily assigned to national civil services, international organisation, public or private institutions or undertakings</i>			
EMC				1321	EMCDDA staff temporarily assigned to national civil services, international organisation, public or private institutions or undertakings		p.m.	
EMC					<i>Total Article</i>	0	0	0
EMC					<i>TOTAL CHAPTER</i>	40,000	42,000	39,690
EMC		14			<i>STAGIAIRES</i>			
EMC			141		<i>Stagiaires</i>			
EMC					Stagiaires		p.m.	p.m.
EMC					<i>TOTAL CHAPTER</i>	0	0	0
EMC					TOTAL TITLE 1	4,780,000	4,989,602	4,737,859
PHA	1				EXPENDITURE RELATING TO PERSONS WORKING FOR PHARE PROJECT			
PHA		11			<i>STAFF IN ACTIVE EMPLOYMENT</i>			
PHA			112		<i>Salaries and allowances for auxiliary staff</i>			
PHA				1121	Salaries and allowances	198,540	54,993	
					<i>Total Article</i>	198,540	54,993	
			113		<i>Salaries and allowances for local staff</i>			
				1131	Salaries and allowances	0	30,000	
					<i>Total Article</i>	0	30,000	
PHA			116		<i>Expenditure arising for recruitment procedure</i>			
PHA				1161	Recruitment procedure	10,000	p.m.	
					<i>Total Article</i>	10,000	0	
PHA					<i>TOTAL CHAPTER</i>	208,540	84,993	
PHA					TOTAL TITLE 1	208,540	84,993	
EMC	2				EXPENDITURE FOR SUPPORT ACTIVITIES			
EMC		21			<i>ADMINISTRATIVE AND LOGISTIC SUPPORT ACTIVITIES</i>			
EMC			211		<i>Investments In Immovable Property, Rental Of Buildings And Associated Costs</i>			
EMC				2111	Rent	72,000	84,800	80,136
EMC				2112	Water, gas, electricity and heating	30,000	35,000	33,075
EMC				2113	Cleaning and maintenance	78,000	85,000	80,325
EMC				2114	Security and surveillance of buildings	70,000	85,000	80,325
EMC				2115	Acquisition of immovable property	p.m.	p.m.	
EMC				2116	Construction of buildings	p.m.	p.m.	
EMC				2117	Other expenditure on buildings	100,000	p.m.	
EMC					<i>Total Article</i>	350,000	289,800	273,861
EMC			212		<i>Data processing</i>			
EMC				2121	Computer Centre Operations	294,250	323,675	305,873
EMC				2122	Electronic Office Equipment	100,000	101,750	96,154
EMC					<i>Total Article</i>	394,250	425,425	402,027
EMC			213		<i>Movable property and associated costs</i>			
EMC				2131	New purchases or replacement of technical equipment and installations	25,000	p.m.	
EMC				2132	Maintenance, use, repair and hire of technical equipment and installations	p.m.	p.m.	
EMC				2133	New purchases or replacement of furniture	5,000	5,000	4,725
EMC				2134	Maintenance, use, repair and hire of furniture	1,000	1,000	945
EMC				2135	New purchases or replacement of vehicles	30,000	p.m.	
EMC				2136	Maintenance, use, repair and hire of vehicles	10,000	11,500	10,868
EMC				2137	Library stocks, purchase of books	25,000	31,500	29,768
EMC				2138	Subscriptions to newspapers, periodical and news agencies	35,000	30,000	28,350
EMC				2139	Stationery and office supplies	62,000	66,640	62,975
EMC					<i>Total Article</i>	193,000	145,640	137,631
EMC			214		<i>Current administrative expenditure</i>			

	T I T L E	C H A P T E R	A R T I C L E	I T E M	HEADING	2001 TOTAL BUDGET	2002TOTAL BUDGET	2002 EC SUBSIDY
EMC				2141	Bank and other financial charges	30,500	50,000	47,250
EMC				2142	Damages/Legal Expenses	p.m.	p.m.	
EMC				2143	Miscellaneous Insurances	15,000	20,225	19,113
EMC				2144	Uniforms and working clothing	1,500	2,500	2,363
EMC				2145	Miscellaneous expenditure on meetings	7,500	10,000	9,450
EMC				2146	Internal removals and associated handling	p.m.	p.m.	
EMC				2147	Postal and delivery charges	40,000	40,000	37,800
EMC				2148	Telephone, telegraph, telex, television	102,000	102,000	96,390
EMC				2149	Other current administrative expenditure	p.m.	1,700	1,607
EMC					<i>Total Article</i>	196,500	226,425	213,973
EMC			215		<i>Sociomedical infrastructure and social welfare</i>			
EMC				2151	Restaurants and canteens	15,000	15,000	14,175
EMC				2152	Social contacts between staff	10,000	10,000	9,450
EMC				2153	Early childhood centre and other "crèches"	5,000	5,750	5,434
EMC				2154	Medical Service	10,000	11,205	10,589
EMC					<i>Total Article</i>	40,000	41,955	39,648
EMC					<i>TOTAL CHAPTER</i>	1,173,750	1,129,245	1,067,140
EMC					TOTAL TITLE 2	1,173,750	1,129,245	1,067,140
PHA	2				EXPENDITURE FOR SUPPORT ACTIVITIES RELATED TO PHARE PROJECT			
PHA		21			ADMINISTRATIVE AND LOGISTIC SUPPORT ACTIVITIES			
PHA			211		<i>Administrative Costs</i>			
PHA				2110	<i>Water, gas, electricity and heating, cleaning, maintenance and security costs</i>	45,000	50,238	
PHA					<i>Total Article</i>	45,000	50,238	
PHA			212		<i>Data processing</i>			
PHA				2121	Computer Centre Operations	28,000	p.m.	
PHA				2122	Electronic Office Equipment	p.m.	p.m.	
PHA					<i>Total Article</i>	28,000	0	
PHA			213		<i>Movable property and associated costs</i>			
PHA				2131	New purchases or replacement of technical equipment and installations	p.m.	p.m.	
PHA				2132	Maintenance, use, repair and hire of technical equipment and installations	p.m.	p.m.	
PHA				2133	New purchases or replacement of furniture	p.m.	p.m.	
PHA				2134	Maintenance, use, repair and hire of furniture	p.m.	p.m.	
PHA				2137	Library stocks, purchase of books	p.m.	p.m.	
PHA				2138	Subscriptions to newspapers, periodical and news agencies	p.m.	p.m.	
PHA				2139	Stationery and office supplies	p.m.	p.m.	
PHA					<i>Total Article</i>	0	0	
PHA			214		<i>Current administrative expenditure</i>			
PHA				2141	Bank and other financial charges	4,000	3,000	
PHA				2145	Miscellaneous expenditure on internal meetings	p.m.	p.m.	
PHA				2147	Postal and delivery charges	9,600	8,400	
PHA				2148	Telephone, telegraph, telex, television	p.m.	p.m.	
PHA				2149	Other current administrative expenditure	p.m.	p.m.	
PHA					<i>Total Article</i>	13,600	11,400	
PHA					<i>TOTAL CHAPTER</i>	86,600	61,638	
PHA					TOTAL TITLE 2	86,600	61,638	
EMC	3				EXPENDITURE FOR OPERATIONAL ACTIVITIES AND PROJECTS			
EMC		31			DISSEMINATION AND COMMUNICATION ACTIVITIES			
EMC			311		<i>Publishing</i>			
EMC				3111	Publishing	307,500	458,974	433,731
EMC					<i>Total Article</i>	307,500	458,974	433,731
EMC			312		<i>Electronic Data dissemination</i>			
EMC				3121	Electronic Data dissemination	55,000	p.m.	
EMC					<i>Total Article</i>	55,000	0	
EMC			313		<i>Translations</i>			
EMC				3131	Translations	355,000	300,000	283,500
EMC					<i>Total Article</i>	355,000	300,000	283,500

	T I T L E	C H A P T E R	A R T I C L E	I T E M	HEADING	2001 TOTAL BUDGET	2002TOTAL BUDGET	2002 EC SUBSIDY
EMC			314		<i>Marketing and promotion of data dissemination</i>			
EMC				3141	Marketing and promotion of data dissemination	45,000	47,430	44,821
EMC					<i>Total Article</i>	45,000	47,430	44,821
EMC					<i>TOTAL CHAPTER</i>	762,500	806,404	762,052
EMC		32			PROJECTS RELATED ACTIVITIES			
EMC			321		<i>Project related activities to be handled outside</i>			
					Project related activities to be handled outside	220,000	174,500	164,902
EMC					<i>Total Article</i>	220,000	174,500	164,902
EMC			322		<i>Project related REITOX activities</i>			
EMC				3221	REITOX Core projects	1,500,000	1,500,000	1,500,000
EMC				3222	REITOX Specific Projects	p.m.	p.m.	
EMC					<i>Total Article</i>	1,500,000	1,500,000	1,500,000
EMC					<i>TOTAL CHAPTER</i>	1,720,000	1,674,500	1,664,902
EMC		33			MISSIONS, MEETINGS AND REPRESENTATION EXPENSES			
EMC			331		<i>Missions</i>			
				3311	Missions	248,500	212,284	200,609
EMC					<i>Total Article</i>	248,500	212,284	200,609
EMC			332		<i>Statutory Meetings</i>			
				3321	Statutory Meetings	308,000	270,000	255,150
EMC					<i>Total Article</i>	308,000	270,000	255,150
EMC			333		<i>Technical Meetings</i>			
				3331	Technical Meetings	150,000	327,719	309,694
EMC					<i>Total Article</i>	150,000	327,719	309,694
EMC			334		<i>Representation and entertainment expenses</i>			
				3341	Representation and entertainment expenses	6,000	2,746	2,594
EMC					<i>Total Article</i>	6,000	2,746	2,594
EMC					<i>TOTAL CHAPTER</i>	712,500	812,749	768,047
EMC					TOTAL TITLE 3	3,195,000	3,293,653	3,195,001
PHA	3				EXPENDITURE FOR OPERATIONAL ACTIVITIES AND PROJECTS			
PHA		31			DISSEMINATION AND COMMUNICATION ACTIVITIES			
PHA			311		<i>Publishing</i>			
PHA				3111	Publishing	50,000	70,000	
PHA					<i>Total Article</i>	50,000	70,000	
PHA			312		<i>Electronic Data dissemination</i>			
PHA				3121	Electronic Data dissemination	p.m.	p.m.	
PHA					<i>Total Article</i>	0	0	
PHA			313		<i>Translations</i>			
PHA				3131	Translations	15,000	15,000	
PHA					<i>Total Article</i>	15,000	15,000	
PHA			314		<i>Marketing and promotion of data dissemination</i>			
PHA				3141	Marketing and promotion of data dissemination	p.m.	p.m.	
PHA					<i>Total Article</i>	0	0	
PHA					<i>TOTAL CHAPTER</i>	65,000	85,000	
PHA			331		<i>Missions</i>			
PHA				3311	Missions	60,000	60,000	
PHA					<i>Total Article</i>	60,000	60,000	
PHA			332		<i>Statutory Meetings</i>			
PHA				3321	Statutory Meetings	p.m.	p.m.	
PHA					<i>Total Article</i>	0	0	
PHA			333		<i>Technical Meetings</i>			
PHA				3331	Technical Meetings	635,999	652,230	
PHA					<i>Total Article</i>	635,999	652,230	

	T I T L E	C H A P T E R	A R T I C L E	I T E M	HEADING	2001 TOTAL BUDGET	2002TOTAL BUDGET	2002 EC SUBSIDY
PHA			334		<i>Representation and entertainment expenses</i>			
PHA				3341	Representation and entertainment expenses	p.m.	p.m.	
PHA					<i>Total Article</i>	0	0	
PHA					<i>TOTAL CHAPTER</i>	695,999	712,230	
PHA					TOTAL TITLE 3	760,999	797,230	
EMC	4				EXPENDITURE FOR IMPLEMENTING SPECIAL PROJECTS FUNDED BY SPECIFIC EU SUBSIDIES			
EMC		41			PROJECTS			
EMC			411		<i>Project related activities to be handled outside</i>			
EMC					<i>Total Article</i>			
EMC			412		<i>Project related REITOX activities</i>			
EMC					<i>Total Article</i>			
EMC			413		<i>Project-related meetings</i>			
EMC					<i>Total Article</i>			
EMC			414		<i>Project-related missions</i>			
EMC					<i>Total Article</i>			
EMC					<i>TOTAL CHAPTER</i>		0	
EMC					TOTAL TITLE 4		0	
EMC	5				RESERVE			
EMC					TOTAL TITLE 5	0	0	
					TOTAL BUDGET EMC	9,148,750	9,412,500	9,000,000
					TOTAL BUDGET EMC+PHA	10,204,889	10,356,361	